

## Travel & Expense Account Transmittal Sheet

### After Approval, Mail Receipts To



Employee Name	<u>Fossum, Curtis</u>
Expense Dates	<u>04/04/11-05/26/11</u>
Total Expense Amount	<u>604.87</u>
Amount Due Employee	<u>254.87</u>
Form ID	<u>TEA000892176</u>

### DIRECTIONS FOR SUBMISSION

1. *Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.*

	Date	Expense Item	Amount	If not submitted - Explain
1)	04/06	Parking, Auto	18.00	
2)	05/05	Parking, Auto	19.50	
3)	05/25	Parking, Auto	13.50	

2. *Forward Transmittal Sheet and attached documentation through your approval process.*

I have reviewed the following documents.

Approved  
by:

\_\_\_\_~Original Signed by David W. Brown\_\_\_\_

David W Brown

## Travel & Expense Account Summary

Employee Name                      Curtis Fossum  
Expense Dates                      04/04/11-05/26/11  
Report Name                        2011/04-05/Travel for CLF

Request Total    \$      604.87  
Direct Charge Total    -      350.00  
Travel Advances    -      0.00  
Net Due Employee =    254.87

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	SF DecisMkrs	350.00
Regular Travel	BCDC	121.32
Non-Travel Expenses	Local Sac Mtgs	133.55

NOTE: (d)=Direct Charge

DATE	Mon Apr 4	Mon Apr 4	Wed Apr 6	Wed Apr 13	Tue Apr 26	Mon May 2	Wed May 11	Mon May 16	Mon May 23	TOTAL
Mileage, Personal Auto	7.14	7.14	7.14	7.14	7.14	7.14	7.65	7.14	7.14	79.05
Parking, Auto	7.50	4.50	18.00			6.00	5.00			54.50
TOTALS \$	14.64	11.64	25.14	7.14	7.14	13.14	12.65	7.14	7.14	133.55

DATE	Wed May 25	Thu May 26								TOTAL
Mileage, Personal Auto	7.14	7.14								79.05
Parking, Auto	13.50									54.50
TOTALS \$	20.64	7.14								133.55

DATE	Thu May 5	Thu May 5								TOTAL
Mileage, Personal Auto	92.82									92.82
Bridge Tolls	4.00	5.00								9.00
Parking, Auto	19.50									19.50
TOTALS \$	116.32	5.00								121.32

Travel & Expense Account  
Summary

DATE	Tue Apr 26									TOTAL
Conference Fees (d)	350.00									350.00
TOTALS \$	350.00									350.00

## Travel & Expense Account Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Non-Travel Expenses	Local Sac	04/04/11	Mileage, Personal Auto	7.14	Cash
Non-Travel Expenses	Local Sac	04/04/11	Parking, Auto	7.50	Cash
Non-Travel Expenses	Local Sac	04/04/11	Mileage, Personal Auto	7.14	Cash
Non-Travel Expenses	Local Sac	04/04/11	Parking, Auto	4.50	Cash
Non-Travel Expenses	Local Sac	04/06/11	Mileage, Personal Auto	7.14	Cash
Non-Travel Expenses	Local Sac	04/06/11	Parking, Auto	18.00	Cash
Non-Travel Expenses	Local Sac	04/13/11	Mileage, Personal Auto	7.14	Cash
Non-Travel Expenses	Local Sac	04/26/11	Mileage, Personal Auto	7.14	Cash
Regular Travel	SF DecisMkrs	04/26/11	Conference Fees	350.00	Direct Charge
Non-Travel Expenses	Local Sac	05/02/11	Mileage, Personal Auto	7.14	Cash
Non-Travel Expenses	Local Sac	05/02/11	Parking, Auto	6.00	Cash
Regular Travel	BCDC	05/05/11	Mileage, Personal Auto	92.82	Cash
Regular Travel	BCDC	05/05/11	Bridge Tolls	4.00	Cash
Regular Travel	BCDC	05/05/11	Parking, Auto	19.50	Cash
Regular Travel	BCDC	05/05/11	Bridge Tolls	5.00	Cash
Non-Travel Expenses	Local Sac	05/11/11	Mileage, Personal Auto	7.65	Cash
Non-Travel Expenses	Local Sac	05/11/11	Parking, Auto	5.00	Cash
Non-Travel Expenses	Local Sac	05/16/11	Mileage, Personal Auto	7.14	Cash
Non-Travel Expenses	Local Sac	05/23/11	Mileage, Personal Auto	7.14	Cash
Non-Travel Expenses	Local Sac	05/25/11	Mileage, Personal Auto	7.14	Cash
Non-Travel Expenses	Local Sac	05/25/11	Parking, Auto	13.50	Cash
Non-Travel Expenses	Local Sac	05/26/11	Mileage, Personal Auto	7.14	Cash

## Travel & Expense Account Summary & Detail

### Comments

Subject	Comment
Purpose: 04/04/11	Attended two meetings: Dept of Finance briefing in the morning and AB 1112 and Lt. Governor briefing in the afternoon.
Purpose 04/06/11	Attend SLC Long Beach Oil and Gas Operations Briefing with Lt. Governor and staff.
Purpose 04/13/11	Attend meeting with Assemblymember Skinner's office to discuss AB 982.
Purpose: 04/26/11	Attend Legislative Hearings at Capitol.
Purpose 05/02/11	Attend Ocean Protection Council Meeting with Lt. Governor and staff.
Purpose 05/11/11	Attend California Maritime Leadership Symposium.
Conference Fees on 04/26/11 for 350.00	Nothing to claim for this trip, just registration fee.
Purpose 05/23/11	Attend meeting with Senator Pavley's staff re: SB 152
Purpose 05/25/11	Attend meeting with A. Gordon at Controller's and meet with Senator Pavley re: SB 152
Purpose 05/26/11	Attend Meeting with Governor's staff re: Desert Renewable Energy Conservation